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CONTRACTOR QUESTIONNAIRE

CONTRACTOR’S TRADE NAME:

BUSINESS ADDRESS: FEDERAL TAX ID #:

CITY, STATE, ZIP: COUNTY:

PHONE: FAX:

WEB SITE: E-MAIL:

PLEASE LIST ALL AFFILIATES/SUBSIDIARIES:

OWNERSHIP:

SOLE PROPRIETOR PARTNERSHIP C CORP. S CORP. L.L.C

COMPANY SPECIALTY:

YEAR BUSINESS WAS STARTED: STATE OF INCORPORATION:

LIST ALL STOCKHOLDERS: FIRST NAME, LAST NAME, MIDDLE INITIAL

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| --- | --- | --- | --- | --- | --- |
| **NAME, HOME ADDRESS, CITY, STATE ZIP** | **TITLE** | **% OF OWNERSHIP** | **SPOUSE’S NAME,**  **FIRST, MIDDLE & LAST** | **PRINCIPAL’S SOCIAL SECURITY NUMBER** | **SPOUSE’S SOCIAL SECUITY NUMBER** |
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LIST THE 3 LARGEST CONTRACTS COMPLETED WITHIN THE PAST 3 YEARS:

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| --- | --- | --- | --- | --- | --- |
| OBLIGEE, ADDRESS, CITY, STATE, ZIP | PHONE/ CONTACT | CONTRACT AMOUNT | IF BONDED,  WITH WHOM | PROJECT NAME | DATE COMPLETED |
|  |  | $ |  |  |  |
|  |  | $ |  |  |  |
|  |  | $ |  |  |  |
|  |  | $ |  |  |  |
|  |  | $ |  |  |  |
|  |  | $ |  |  |  |

PLEASE LIST AT LEAST THREE (3) MAJOR SUPPLIERS:

|  |  |  |
| --- | --- | --- |
| SUPPLIER NAME/CONTACT | ADDRESS, CITY, STATE, ZIP | PHONE/FAX |
|  |  |  |
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HAS YOUR COMPANY EVER BEEN BONDED YES

NO

IF YES, with what surety company?

WHAT IS THE LARGEST BONDED JOB THE COMPANY HAS COMPLETED?

NAME OF OBLIGEE: START AND COMPLETION DATES OF PROJECT: AMOUNT OF PROJECT: NAME OF SURETY THAT BONDED THIS PROJECT: LARGEST TOTAL WORK PROGRAM (BONDED AND UNBONDED):

HAS YOUR COMPANY OR ANY OF ITS PRINCIPALS EVER PETITIONED FOR BANKRUPTCY, FAILED IN BUSINESS, OR DEFAULTED SO AS TO CAUSE A LOSS TO A SURETY?

YES NO

IF YES, please explain:

ARE THERE ANY LIENS, LITIGATION, OR CLAIMS PENDING AGAINST THE COMPANY? YES

NO

IF YES, please explain:

DOES THE COMPANY MAINTAIN LIFE INSURANCE ON STOCKHOLDERS & KEY EMPLOYEES? YES

NO

**FINANCIAL DATA**

DATE OF FISCAL YEAR END:

ON WHAT BASIS ARE FINANCIAL STATEMENTS PREPARED?

CASH ACCRUAL PERCENTAGE OF COMPLETION COMPLETED CONTRACT

CLASSIFICATION OF YEAR-END FINANCIAL STATEMENT:

AUDIT REVIEW COMPILATION

HOW OFTEN ARE FINANCIAL STATEMENTS PREPARED:

ANNUALLY SEMI-ANNUALLY QUARTERLY

PLEASE PROVIDE THE NAME AND ADDRESS OF YOUR ACCOUNTANT:

**BANKING DATA**

BANK NAME: CONTACT: ADDRESS: PHONE:

CITY, STATE ZIP:

DO YOU HAVE AN ESTABLISHED LINE OF CREDIT? YES

NO AMOUNT:

HOW MUCH OF YOUR CREDIT LINE IS CURRENTLY AVAILABLE?

THIS LINE IS: UNSECURED

SECURED SECURED BY?

WHEN DOES THIS LINE EXPIRE?

***INSURANCE PROVIDER DATA***

GENERAL PROPERTY & CASUALTY PROVIDER: POLLUTION LIABILITY PROVIDER (IF APPLICABLE): WORKER’S COMPENSATION INSURANCE PROVIDER:

***THE UNDERSIGNED, AND EACH OF US AUTHORIZE THE SURETY TO OBTAIN CREDIT INFORMATION AND TO MAKE SUCH OTHER INVESTIGATION AS IT DEEMS NECESSARY TO UNDERWRITE THIS APPLICATION. THE UNDERSIGNED, AND EACH OF US FURTHER REPRESENT THAT THE INFORMATION CONTAINED ON THIS APPLICATION AND ALL DOCUMENTS REFERRED TO HEREIN IS TRUE AND THAT SUCH INFORMATION IS BEING SUBMITTED FOR THE PURPOSE OF INDUCING SURETY TO ISSUE BOND(S) AND THAT SURETY IS RELYING UPON SUCH INFORMATION AS A CONDITION TO THE ISSUANCE OF SUCH BOND(S).***

COMPANY NAME (PRINT OR TYPE)

AUTHORIZED REPRESENTATIVE NAME & TITLE (PRINT OR TYPE)

AUTHORIZED REPRESENTATIVE SIGNATURE (SEAL)